

PARLOR COFFEE

EMPLOYMENT APPLICATION

Employee Information

Full Name: _____ Date: _____
Last _____ First _____ M.I. _____

Address: _____ Street Address _____ City _____, _____, ZIP Code _____

Phone: _____ Email: _____

Position Applied for: _____ Desired pay rate: _____

Are you legally eligible to be employed in the United States?
(Proof of identity and eligibility will be required upon employment)

YES NO

Are you over 18 years of age?
(If no, you may be required to provide authorization to work)

YES NO

Can you perform the essential functions of the position for which you are applying?
(If you have any question as to what functions are applicable to the position for which you are applying, please ask the interviewer before you answer this question)

YES NO

If no, please explain:

Have you ever worked for this company? YES NO

If yes, please explain: _____

Do you have any relatives or friends who work, or have worked, for the Company? YES NO

If yes, please write their name/location here: _____

Availability

When are you available to begin work?

Record the specific times you are available to work below:

	M	T	W	TH	F	Sat	Sun
AM							
PM							

Employment History

Where are you presently employed? _____

May we contact your present employer? YES NO

If presently employed, why are you considering leaving?

Please list your previous two employers and requested information, below:

Phone: _____ Supervisor: _____ Dates: ____/____/____ to
____/____/____

Job Title: _____

Reason for leaving _____

Describe the work performed:

Phone: _____ Supervisor: _____ Dates: ____/____/____ to
____/____/____

Job Title: _____

Reason for leaving _____

Describe the work performed:

Emergency Contact

Emergency Contact 1:

Name: _____
Phone: _____

Relation: _____
Address: _____

Emergency Contact 2:

Name: _____
Phone: _____

Relation: _____
Address: _____

Disclaimer & Signature

We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law.

I understand that failure to reveal any prior employer, or giving false or misleading information by me on any part of this Application for Employment can result in disqualification for employment consideration or, if hired, may be grounds for termination from the company or its' subsidiaries.

I understand that, if I am hired, my employment will be "at will", which means that I will be employed for no definite duration and may be terminated at any time without cause or notice. I acknowledge that the "at will" nature of my employment can only be modified by express written agreement signed by me and the owner of the Company.

Signature: _____ Date: _____